

# CALIFORNIA PACIFIC ANNUAL CONFERENCE

## CONDITIONAL GRANTS

### Requests for Local Church Facility Assistance

The Annual Conference usually allocates funds for Conditional Grants each year as part of the budgeting process. The funds are provided from apportionment giving. These funds are administered by the Congregational Loan Committee "CLC" to provide grants to the local church for physical improvements as described below. The local church is not required to repay the conditional grant, unless and until the church property is sold or title is otherwise transferred.

Funds are granted for a specific project. The limits of the Conditional Grants are 15% of the total project costs, and a maximum of \$35,000 will be granted. The conditional grant is secured with a Deed of Trust and Assignment of Rents as required by the Book of Discipline (Paragraph 2541) which requires approval by the local church Charge Conference, the Pastor and the District Superintendent. Assistance is given to congregations which met the requirements and submit the necessary paperwork to complete the process. The cost of recording the Deed of Trust with the appropriate County Recorder is paid by the CLC.

The request must be processed through the Cabinet for their preliminary review and recommendation before the Conference CLC can give the matter consideration. The District Board of Church Location and Building must also be consulted.

Conditional Grants will be considered under the following circumstances:

1. Projects or repairs required for health and safety or mandated by code requirements, where the local church is unable to provide all of the funds needed, and
2. To provide supplemental funding for projects that are ready for implementation and additional funding is needed.

To request consideration for this funding, the applicant must submit a one page letter of application, addressing the items below. The request should be sent to the District Superintendent, District Church Location and Building Committee, with a copy to the CLC office.

1. A description of the project, including time line for completion
2. Total cost of the project based upon bids from three licensed contractors
3. Amount requested as a conditional grant. If this is a case of deferred maintenance, please address what plan you have in place to address building maintenance needs in the future
4. Funding breakdown - what and where other funds are being obtained
5. Comment on how the project furthers the church's ministry
6. A copy of the vesting deed for the church property, containing the trust clause required by Paragraph 2503 of the 2012 BOD. If the trust clause is not in the Deed, it must be added prior to the disbursement of funds.

To assure consideration by the CLC, please allow 30 days for the Cabinet to review in advance of the CLC meeting.

Questions can be answered via phone or email to the Congregational Office. P: 626.568.7302,  
Email: [sfuruta@calpacumc.org](mailto:sfuruta@calpacumc.org)