

CHARGE CONFERENCE FORM #19: Post-Charge Conference Recap

WORKSHEET FOR PREPARATION – COMPLETE FORM ONLINE at http://www.calpacumc.org/ccf19_postcc

WHY THE POST-CHARGE CONFERENCE RECAP REPORT IS REQUIRED

The Book of Discipline 2020/2024 defines each charge conference's primary responsibility is to "review and evaluate the total mission and ministry of the church, receive reports, and adopt objectives and goals recommended by the church council" (§247.3). In addition, the minutes of the charge conference "shall be provided for the district superintendent, and a permanent copy shall be retained for church files" (§247.4). This report satisfies these requirements.

WHO COMPLETES THIS REPORT

This report is to be completed by Charge Conference Secretary and the Pastor-in-Charge, who may call on other church leadership as needed to complete the form. The Charge Conference Secretary and Lead Pastor of the charge sign this report to complete it.

WHEN THIS REPORT SHOULD BE COMPLETED

Complete and sign within 2 weeks of the charge conference, or by February 5, 2027.

RESOURCES YOU MAY NEED

The following documents may be needed to complete the work in this report.

- Many questions on this report are repeated each year, so a previous report will be useful to complete this one.
- Minutes from the previous charge conference to this one, and minutes from any special charge conference called during the preceding year.
- Draft minutes from this charge conference. These minutes constitute the legal corporate record of your annual meetings and must be retained indefinitely. Some vote totals may need to be reported on other forms. See CCF0 Instructions for a list of items to include in your minutes.
- Any Nominations Report or leadership slate, as passed during this charge conference, listing the date the election is effective.
- Any media (or links) provided to the charge conference about how ministries at your church are astonishing, and your church's willingness to share stories about that work with other churches in the conference.
- Any other documents requested by your district superintendent.
- Worksheet to prepare to complete this form.

DISTRIBUTION OF REPORTS: The following individuals receive a copy of the report with the included information. You do not need to email your form separately to any of the individuals named below.

- **Charge Conference Secretary**
- **Pastor-in-Charge**, Lead Pastor, or equivalent
- **Church Office**, if email is provided.
- **District Office** for District Superintendent
- **Conference Communications Office**, based on media provided
- **Conference Data Services** for archiving and record updates

REPORT YEAR		
ABOUT THE LOCAL CHURCH		
A. DISTRICT	Choose EAST, HAWAII, NORTH, SOUTH, or WEST	
B. LOCAL CHURCH/CHARGE		
C. PASTOR-IN-CHARGE		
D. PASTOR-IN-CHARGE EMAIL		
E. CHARGE CONFERENCE SECRETARY		
F. CHARGE CONFERENCE SECRETARY EMAIL		
G. CHURCH OFFICE EMAIL		
i. ABOUT THIS CHARGE CONFERENCE MEETING		
1. DATE OF CHARGE CONFERENCE MEETING		
2. NAME OF PRESIDING ELDER		
3. DID YOU VOTE A NOMINATIONS REPORT AT THIS MEETING?	Choose YES or NO	
4. If yes, WHAT DATE IS THE NOMINATIONS REPORT EFFECTIVE?		
5. If yes, ATTACH YOUR NOMINATIONS REPORT HERE.		
6. ATTACH DRAFT MINUTES FOR THIS MEETING		
7. DURING THIS CHARGE CONFERENCE, DID YOU REVIEW & APPROVE MINUTES FROM A PREVIOUS MEETING?	Choose YES or NO	
8. DATE OF PREVIOUS MEETING OF THESE MINUTES		
9. ATTACH FINAL MINUTES FOR PREVIOUS MEETING		
ii. ADDITIONAL DOCUMENTS		
10. IF YOUR DISTRICT OFFICE OR DISTRICT SUPERINTENDENT HAS REQUESTED ADDITIONAL DOCUMENTS NOT SUBMITTED ELSEWHERE OR AS ANOTHER FORM, ATTACH THEM HERE. (10 MB limit)		
11. IF YOUR DISTRICT OFFICE OR DISTRICT SUPERINTENDENT HAS REQUESTED MEDIA WITH LARGE FILE SIZES, PROVIDE THE URL WHERE THEY ARE HOUSED HERE		
12. DID YOU PRODUCE MEDIA (PRESENTATION, VIDEO, ETC) ABOUT HOW THE MINISTRIES AT YOUR CHURCH ARE ASTONISHING THIS YEAR?	Choose YES or NO	
13. IF YES, WOULD YOU BE WILLING TO WORK WITH THE CONFERENCE COMMUNICATIONS OFFICE TO SHARE STORIES OF HOW YOUR MINISTRIES ARE ASTONISHING?	Choose YES or NO	
14. IF YES, PROVIDE THE URL WHERE ANY VIDEO OR OTHER MEDIA ABOUT HOW YOUR CHURCH OR MINISTRIES ARE ASTONISHING CAN BE SEEN BY YOUR DISTRICT OFFICE AND THE CONFERENCE COMMUNICATIONS OFFICE.		