

Cal-Pac Annual Conference Timeline for Board of Ordained Ministry Credentialing in 2026

Month	Date	Responsible Parties					
		BOM	dCOM	Team Captains	AM Applicants	PM Applicants	FC Applicants
May 2025	15	Post Section 1 of AM and PM Application Packets (Application Form and Paper A)	DCOM Reports Due to Associate Director of BOM	Meet with current Provisional Members that you didn't interview between March 15 – June 15th	Download Section 1 of AM Application Packet from www.calpacumc.org/bom/associate	Download Section 1 of PM Application Packet from www.calpacumc.org/bom/provisional	Download FC Application Packet from www.calpacumc.org/bom/fullconnection
July 2025	01	Post Section 2 of AM and PM Application Packets			Download Section 2 of AM Application Packet www.calpacumc.org/bom/associate	Download Section 2 of PM Application Packet from www.calpacumc.org/bom/provisional	
		Post FC Application Packet					
	15	Bishop and cabinet recommendations due for AM applicants	DCOM Registrar gathers applicant's submissions and distributes to DCOM Members with sufficient time to review before the recommendation interview.		Bishop and cabinet recommendation due to BOM	Application Form, Photo, Introductory Video, and Paper A due	
					Application Form, Photo, Introductory Video, and Paper A due		
					Psychological assessment report valid within the last 5 years	Psychological assessment report valid within the last 5 years	
					All official undergraduate, graduate, and COS transcripts due	All official undergraduate, graduate, and COS transcripts due	
	17-20	iThenticate Team reviews Paper A					
	21	Respond to requests for an alternative proclamation project for full connection					
	31				Contact BOM office if background check hasn't been done	Contact BOM office if background check hasn't been done	

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August 2025	01		Evaluate applicants to recommend to BOM for AM and PM interviews (between 08/01 – 09/15)		Interview with dCOM for approval to proceed to interview with BOM (between 08/01 – 09/15)	Interview with dCOM for approval to proceed to interview with BOM (between 08/01 – 09/15)	Application Form, Photo, Introductory Video, and any outstanding official transcripts due
							Alternative proclamation project request due (Deacon applicants only -if desired)
	08	Respond to requests for alternative proclamation project (APP) for FC applicants					
	15	Assign AM/FC interview teams		Assign Site Visits			
		Assign AM/FC readers					
September 2025	01	Site visit period begins		Site Visit Period Begins	Site visit period begins		Site visit period begins
	15	Assign PM interview teams	Recommendations for AM/PM interviews due to BOM	Remind Team to Read Paper A, Part 1 to prepare for the Day of Discernment		Alternative proclamation project request due (if desired)	
		Assign PM readers					
	20	Invite applicants to Day of Discernment					
		Interview teams receive Paper A					
	22	Respond to requests for alternative proclamation					

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		project (APP) for PM applicants					
October 2025	13-15	Fall BOM Meeting					
	13	Teams prepare for Day of Discernment					
	14	Day of Discernment			Day of Discernment	Day of Discernment	
November 2025	03				All remaining paperwork, forms, and CPE evaluations due (see info packet for details), Accredited CPE unit must be complete	All remaining paperwork, forms, and CPE evaluations due (see info packet for details), Accredited CPE unit must be complete	All remaining paperwork and forms due (see info packet for details)
					Papers B and C due	Paper B due	Paper C due
	03	iThenticate Team reviews papers					
				Team Captains check files and make sure applicants have answered all the questions and all files are in the applicants file, then share with Team that they can start reading Paper A part 2 and Paper B once passed iThenticate			
December 2025	01	Site visit period ends			Site visit period ends	Site visit period ends	Site visit period ends
	12	Reference Forms Due			Make sure Reference Forms have been completed	Make sure Reference Forms have been completed	Make sure Reference Forms have been completed
	15	All files sent to interview teams		Assign in-depth readers to PM applicants and share deadline for response			
January 2026	15	Distribute interview schedule			Receive interview schedule	Receive interview schedule	Receive interview schedule
	30	Deadline to read and prepare a response for					

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		AM/PM/FC applicants					
February 2026	02	Full Board Meeting on Zoom from 1-3 p.m.					
	03-05			Teams Meet to go over for interview prep (psych evals and paper feedback)	AM First Interview		
February 2026	06			Collect readers responses and send paper feedback letter to Section Registrar			
	19-23						
March 2026	2-6	Board Interviews		Schedule Zoom meetings with Team and current Provisional Members who didn't interview this year for a check-in between March 7-June 1	Second interview with BOM	Interview with BOM	Interview with BOM
May 2026	1				Bishop and cabinet lunch with those being recommended for associate membership, provisional membership, and full connection	Bishop and cabinet lunch with those being recommended for associate membership, provisional membership, and full connection	Bishop and cabinet lunch with those being recommended for associate membership, provisional membership, and full connection
May 2026	31				Final transcripts due if not already submitted	Final transcripts due if not already submitted	

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June 2026	DATE S TBD				Attend Annual Conference <ul style="list-style-type: none"> • Clergy session vote • Plenary session introduction • Commissioning and Ordination Service Rehearsal • Be recognized as an associate member at the Commissioning and Ordination Worship Service 	Attend Annual Conference <ul style="list-style-type: none"> • Clergy session vote • Attend provisional member luncheon • Plenary session introduction • Commissioning and Ordination Service Rehearsal • Be commissioned at the Commissioning and Ordination Worship Service 	Attend Annual Conference <ul style="list-style-type: none"> • Clergy session vote • Plenary session introduction • Commissioning and Ordination Service Rehearsal • Be ordained at the Commissioning and Ordination Worship Service